## ISO Certified 9001:2015 CH. BRAHM PRAKASH AYURVED CHARAK SANSTHAN (AUTONOMOUS INSTITUTION UNDER GOVERNMENT OF NCT DELHI)

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## Circular

It has been observed that Diary and dispatch section of Sansthan is receiving the signed letter/circular/order etc in single copy for dispatching. Hence, it is requestd to attach all originals signed copies made to the addresses mentioned in the letter and one extra signed copy as a office copy for dispatching the said communications to all concerned.

Copy for information:

- 1. PA to Director-Principal, CBPACS
- 2. Adl. Director(Academics), CBPACS
- 3. Medical Superintendent, CBPACS
- 4. Sr.A.O., CBPACS
- 5. Notice Board, CBPACS
- 6. website co-ordinator to upload on coebste